Coronavirus and Potential Business Disruption

We are continuing to monitor the ongoing developments regarding coronavirus closely and plans are in place to mitigate any potential disruption to our service.

The health and safety of our employees, suppliers and customers remain our top priority and although there is currently no impact on our core business operation, we are working on the necessary contingency plans to ensure the continuity of critical activities and tasks. We are following all safety advice and precautions as recommended by our Government:

<https://www.business.govt.nz/news/coronavirus-information-for-businesses/>

However, if you find you need to suspend the hire of the equipment for a short period of time, as a result of coronavirus, please adhere to the following guidelines:

1. Notify us in writing (email or txt) immediately of your intention to off-hire the equipment
2. While the equipment is in your Care Custody and Control the safekeeping and security of said equipment is entirely your responsibility as per our terms and conditions (link to T&Cs on your company website or attach copy)
3. You notify us immediately of your intention to on-hire the equipment
4. We reserve the right to and may ask that you return the equipment for the off-hire period.

Should you wish to discuss any further please do not hesitate to contact the writer.

We hope this helps you to minimise the disruption to your business.

Yours sincerely

(your name and business details here)