

# BEST PRACTICE GUIDE AND APEX ACCREDITATION SIGN UP AGREEMENT

## SAFE USE AND OPERATION OF TEMPORARY DEMOUNTABLE FABRIC STRUCTURES

Between	<input type="text" value="Hire Industry Association of New Zealand Incorporated"/>	(HIANZ)
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And	<input type="text"/>	(Member)
	<i>(Legal Entity)</i>	

### 1 Best Practice Guide and APEX Accreditation

HIANZ have created the Best Practice Guidelines and the APEX Accreditation Best Practice Guidelines (**Guidelines**) to help their members follow safe practice and comply with health and safety obligations when erecting, using and dismantling marquees and similar temporary demountable fabric structures. By signing this agreement the Member undertakes that they have read and agreed to the Guidelines and that they will comply with the Guidelines, WorkSafe recommendations, the manufacturer's recommendations, Health and Safety Legislation and any other relevant New Zealand standards.

### 2 Amendments and Alterations

HIANZ may amend or alter the Guidelines as required from time to time. HIANZ will notify its members should any amendments or alterations be made. This agreement shall apply to any amendments or alterations made or any accompanying documents issued by HIANZ.

### 3 Inspections

The Member agrees to submit to inspections in accordance with clause 5.1 of the Guidelines. The Member agrees to co-operate with HIANZ with regard to arranging an inspection time and to co-operate with the inspector during the inspection itself. The Member agrees to treat the inspector courteously and to implement the recommendations made by the inspector or take the follow up action required in accordance with clause 5.2 of the Guidelines.

### 4 Accreditation

The Member agrees to maintain their APEX accreditation in accordance with clause 6 of the Guidelines. To maintain APEX accreditation members will need to; sign an annual declaration confirming that all work will be carried out in accordance with the Guidelines, submit to an initial inspection (charged at the rates published by HIANZ and payable before the inspection date), agree to periodic and random inspections of their premises and systems, finished installations and conduct of their crew, maintain public liability insurance (and provide evidence of the insurance policy if requested by HIANZ), agree to disciplinary procedures and pay the appropriate membership fee to HIANZ for the contracted period by 20 April each year. Members that fail to maintain accreditation will be subject to disciplinary procedures under the HIANZ constitution.

### 5 Authority of the HIANZ Board

The inspection and accreditation scheme is administered by HIANZ and the HIANZ Board. The Member agrees that all decisions made by the HIANZ Board are final and binding.

## 6 Intellectual Property

The Guidelines are based on a template that HIANZ is licensed to use, and that licence contemplates that HIANZ will make the Guidelines available to its members. HIANZ grants the Member permission to use the Guidelines and any associated materials or documents. Notwithstanding this, the HIANZ Board reserves the right to revoke this licence of use at any time. On cessation of the Member's membership with HIANZ, the licence to use the Guidelines and any associated materials will automatically be revoked.

The Member is also granted a licence to use the HIANZ member logo and the APEX accreditation logo on their website, promotional material and email footer. On cessation of the Member's membership with HIANZ, the licence to use the HIANZ member logo and the APEX accreditation logo will automatically be revoked.

## 7 Liability

To the maximum extent permitted by law, HIANZ shall have no liability (whether in statute, contract, tort or otherwise) to the Member or any of its agents, employees or customers for any direct or indirect damage, injury, economic loss or any other loss or costs of any kind whatsoever. HIANZ advises its Member that the Guidelines are intended to be a guide only. It does not override WorkSafe recommendations, the manufacturer's recommendations, Health and Safety Legislation or any other industry requirements. The Member must take reasonable care and diligence to ensure it complies with Health and Safety Legislation and give its employees and/or customers proper instruction on the safe use of marquees and other similar temporary demountable fabric structures.

### SIGNED BY THE MEMBER

<b>Name of Member</b>	<input type="text"/>		
<b>Signature</b>	<input type="text"/>	<b>Date</b>	<input type="text"/>